

## Highlander Union Governing Board Meeting

Tuesday, February 22nd, 2022

2:00PM-3:00PM

Via Zoom

**I. Call to Order at 2:00pm**

**II. Roll Call**

A. Members Present

1. Jeffrey Tran, Chair
2. Vanessa Gomez-Alvarado, Vice-Chair
3. Angelina Chavez, Secretary
4. Sean Nguyen
5. Orlando Cabalo
6. Nelson Aguiar
7. Denise Cisneros, Staff, no vote
8. Nicholas Olivarria, Staff, no vote
9. Dongwei Sun
10. William Wang, Ex-Officio with Vote
11. Valeria Dominguez, Ex-Officio with Vote
12. Brendan O'Brien, HUB Director, Ex-Officio w/o Vote

B. Members Absent

1. Arshneel Kaur

C. Guests

- a) N/A

**III. Approval Of Minutes**

- A. February 2021 Meeting Minutes
- B. HUB Governing Board Agenda 10.2.2020
- C. HUB Governing Board Agenda 8.21.2020
- D. HUB Governing Board Minutes - December 2020
- E. Hub Governing Board Minutes - November 2020
- F. January 2021 Meeting Minutes
- G. June 2021 Minutes
- H. May 2021 Minutes

Minutes were approved by Jeffrey Tran and seconded by Alex

**IV. Approval of Agenda**

- A. 9-0-0

Agenda was approved by Jeffrey Tran and Seconded by Alex

**V. Chair's Report**

1. Met with Brendan Twice in the past month. A topic of discussion was the purchase of furniture for the graduate student lounge. From recent news, prices will go up and the cost of purchasing/renovating the HUB will also go up. There is urgency with this project so we have the correct budget allocated. Probably will not see new furniture installed this year but will help the overall space in the future.

## **VI. HUB Report: Brendan O'Brien, HUB Director**

### **A. Paycheck Updates**

1. Admin Denise: in regards to payroll updates everyone will receive their stipend by March 2nd. If there are any issues, reach out to her. For new members, onboarding will be happening soon, stay on the lookout for the next two weeks for updates.
2. Brendan: Please do not wait until the last minute to ask for updates

### **B. HUB Furniture Updates**

1. Brendan: We got new furniture installed last week. Expecting a delivery for latitude 54 by tomorrow. Most seating will be changed to booth seating. The GSA lounge is the last furniture update. Commuter lounge, transfer lounge, fishbowl lounge, and third floor lounge will be updating their furniture as well. If anyone has any requests please let Brenden know. Board members can help with furniture selection, paint selections, design and building selections. Everyone is heavily involved in the process and how to better allocate the budget for renovating the HUB.

### **C. ACUI Assessment: March 28th-30th**

1. Professional Affiliation group. Three consultants are coming to assess amenities, furniture, event spaces, etc. An opportunity to do a full assessment of the HUB. This board will have an opportunity to meet with them and take feedback on how to improve the HUB in all aspects. Chancellor and Provost will be attending as well. Development of a 5-10 year plan will also be planned at the end of the meeting. In about a month or so after the meeting, there will be a report with recommendations that can be used to develop the plan.
2. Jeffrey: Will they want to speak with individuals on the board? Brenden: There will be an opportunity for the board to speak, GSA, and ASUCR members. There will be a poll sent out to members so most can attend to keep a wide perspective.

## **VII. Food Service Report**

1. Marcus: event partners, (Panda, Starbucks, etc) are very excited to be back on campus and are constantly hiring. Dining has looked at the mod space and has seen possibilities for the space. Halal Shak has been a possibility for space. Currently not looking to make profit from the space, simply gain enough to pay for cost and create positive feedback from students/faculty. Inclusivity is something that has become a key concept within dining. Having a location that is completely Halal with other options is a goal.
2. Halal Shack Presentation: San Diego State currently has a location and there is soon to be one opened at San Jose State. Creates a lot of positive feedback from campus. Most of the locations of these restaurants are within college campuses, so it appeals to college students.
3. Ideas/Thoughts?:Brenden: As we get closer to the time of approval, there can be more discussion. With the Plociy of limiting third party sellers might limit and become a challenge to accept into the space, but with proper guidance it can be approved.

## **VIII. Public Forum**

1. N/A

## **IX. Subcommittee Reports**

1. N/A

## **X. Old Business**

1. N/A

## **XI. New Business**

### **A. Advanced Reservation Requests**

1. Three advanced reservation requests:
2. ASPB (HUB 302, 355, 367, 379, 269, 268, 260, and 265) DATE: 09.24.22
  - ASPB is looking to host their annual welcome back concert which is typically hosted on the first Saturday after Week 0. We would like to bring back the Highlander tradition to our students. This event features live musical performances, attractions, and much more! This event is exclusively highlander and brings the entire student community together at the beginning of the year.
3. Chemistry Department (HUB 302 South, 379, 367) DATE: 09.12-14.22
  - This symposium will showcase cutting-edge research in field and flow-based separation by high-quality presentations and lively discussions. The main focus is on the new developments and applications in all forms of Field-Flow Fractionation (FFF) and the related field- and flow separation techniques, such as: SPLITT, nanoscale flow separations, and electro-, magnetic-, acoustic-, and dielectrophoretic-driven separations.
  - About 90 attendees are expected. There will be a poster session and an equipment display from 1-6 vendors.
4. School of Medicine Student Affairs. (HUB 302) DATE: 03.18.22
  - There is a special request from the School of Medicine to book during the last Friday of finals week. Usually HUB rooms during this week are blocked out as study spaces, so a special request is needed to allow an event.
  - This year Match Day is on March 18th 2022, which is a national event for all Schools of Medicine. This event is to recognize and acknowledge the residency program all graduating medical students will be attending, through the National Resident Matching Program (MRMP). The event will host medical students, faculty, staff, and community members (family of the medical students). Due to the ongoing COVID-19 pandemic, we are planning to host this event in-person and virtually (for those that don't clear the UCR Wellness Check or wish not to attend in-person). We are hoping to host a maximum of 300 guests, but that number may decrease when medical students opt in for virtual Match Day.
5. Alex: Do we know what the demand for study spaces are? Brendan: We are uncertain at this moment because of COVID. During fall quarter, the Student Success Center was filled, but conference rooms at the HUB were reasonably open.

Alex motions to approve the advanced reservation requests, Jeffrey seconds  
9-0-0 motion passes

### **B. Staff Assembly Request**

1. Request to waive cost fee for rental fee for a general business meeting next fall. Funds are set aside to fund these types of organizations. Budget was developed by the end of 2019. One general business meeting
2. Jeffrey: What is staff assembly? Brendan: Volunteers that help staff development. Critical support network for staff on campus. Kerry Mauk: Because there is a shortage of staff, this is crucial and important for the development of the staff. Alex: Additionally, while staff

assembly doesn't have every single staff member there, every staff member benefits from this. One thing to consider is to write a letter of support to the staff assembly and send it to executives.

3. Brendan: This will be finalized by the next meeting, but introducing the idea is important in order to keep transparency within the board. Creating a written statement of waiving processes and approvals will be beneficial for future board members.

**XII. Announcements**

1. N/A

**XIII. Adjourn**

*Motion to adjourn the meeting was made by Alex and seconded by Valeria at 2:45pm*

*9-0-0*