

Highlander Union Governing Board Meeting

Wednesday, March 12th, 2019

4:00pm-5:00pm

HUB 355

- I. Call to Order
- II. Roll Call
 - A. Members Present
 - 1. Kaitlyn Lara, Chair
 - 2. Adam Gutierrez
 - 3. Diana Trannam
 - 4. Alondra Duenas
 - 5. Sawanee Zadey
 - 6. Leandra Doan
 - 7. Siddharth Agarwal
 - 8. Tommaso Menara
 - 9. Shawn Ragan
 - 10. Alex Ruiz
 - B. Members Absent
 - 1. Stephanie King
 - 2. Semi Cole
 - C. Guests
 - 1. Nick Olivara
- III. Approval of Minutes
 - A. Motion to approve minutes for February by Alex, second by Diana
 - 1. In favor 7 Oppose 0 Abstain 1
- IV. Approval of Agenda
 - A. Motion to amend date by Alex, second by Sawanee
 - 1. In Favor 7 Oppose 0 Abstain 1
 - B. Motion to approve agenda by Alex, second by Diana
 - 1. In Favor 7 Oppose 0 Abstain 1
- V. Chair's Report: Kaitlyn Lara, HUB Chair
 - A. During Kaitlyn's report the board decided to construct doodle polls to schedule meeting dates for the upcoming quarters meeting.
- VI. HUB Report: Brendan O'Brien, Director
 - A. Student Success Center Updates
 - 1. Project updates to be posted.
 - B. HUB Budget Presentation: Next Month

1. Brendan is waiting on facilities for pricing adjustments, but will present the budget at the April meeting. There will also be one more finance subcommittee meeting before as to make minor adjustments and choose which capital projects to pursue. Brendan added that we should be checking our emails for updates regarding the presentation.

2. Alondra Came

VII. Food Service Report

- A. Chronic Tacos will offer a Halal option as requested by the student who represented MESC in December's meeting. The board also requested that we contact the student to assure him that we heard his concern and are keen on offering food accommodations through Cedric's work in dining.

VIII. Public Forum

- A. N/A

IX. Subcommittee Report

- A. Kaitlyn is planning on meeting in the finance subcommittee to finalize the budget before April's meeting so that Brendan will be able to present the budget for fiscal year 19-20.

X. New Business

- A. Advanced Reservations Discussion(1 or 2 years out).

1. The board discussed whether or not to change the dates in which people are allowed to reserve up to two years out. Organizations have requested to book two years ahead of time so that they can secure their agenda. Spring has already been booked all the way through, so the HUB decided that we should be saving space for student organizations since the purpose of a union building is to serve the entirety of the campus. Since the HUB is regularly fully booked conversation arose regarding an eventual addition of the HUB. An additional space would allow us to accommodate for more students and would fix the issue of diminishing space available for students.

- B. Fee Waivers in FY 19-20 (Cap for departmental events? Other approach?)

1. The HUB annually spends approximately \$27,000 in fee waivers, so conversation was had proposing possible requirements for fee waivers. The HUB wants to continue to extend waivers for student organizations, but may begin to apply fees to campus organizations to save money and allocate funds towards students who are paying into the building. The HUB has decided to put fee waivers on hold and will finalize policy by May of 2019.

- C. Fee Waivers and Advanced Reservation Requests

1. Fee waivers are currently on hold, but the HUB still pushed the Advanced Reservations forward as they decided to approve them.

D. Motion to Hold items F-G by Alondra, second by Alex

1. In Favor 9 Oppose 0 Abstain 1

E. Motion to approve advanced reservations A-E by Alondra, second by Tommaso

1. In Favor 9 Oppose 0 Abstain 1

XI. Old Business

A. Card Access (Preparing to turn on readers for Student Life and Grad Lounge on April 1st)

B. Proposed Event Fee Changes for FY 19-20 (Vote)

C. Motion to approve changes by Diana, second by Tommaso

1. In Favor 9 Oppose 0 Abstain 1

D. Latitude Fifty-Five Survey Approval

XII. Announcements

A. A proposal to have a promotion next year at MOD Pizza for Pi Day as it would incentivize people to purchase from MOD Pizza. Kaitlyn also mentioned that Semi would consider reappointing members for the upcoming school year and to contact her if we were interested in returning. During the March meeting we said a goodbye to Diana as she will be studying abroad during spring quarter and will not be returning.

XIII. Adjourn

A. Motion to adjourn by Shawn, second by Adam

1. In Favor 9 Oppose 0 Abstain 1